



FUNdamental Minds

2025-2026 Virtual Homeschool Enrichment Academy Policies

Thank you for your interest in our Homeschool Enrichment Program - we cannot wait to make learning FUN for your student! Below are the policies for our virtual program for you to review. Please ensure you read this in its entirety prior to registering your student(s) for our program.

General Information & Daily Schedule

Our virtual program is available for K-12 students and features a fully virtual curriculum that includes four academic courses (ELA, Math, Science, & Social Studies) and elective classes. Each week, students will have virtual access to live, synchronous classes, on-demand tutoring support Monday-Thursday, and will maintain communication with their virtual teacher and Success Coach. Students will be provided with a weekly checklist that details the activities they need to complete. Parents will be responsible to make sure their child has completed their activities each week and may reach out to their child's teacher if they need any support. Students must have a device they can use daily to access their virtual curriculum. Parents will be emailed their child's login information upon successful registration and payment.

Curriculum

Students enrolled in this program must utilize our curriculum and will be given an initial diagnostic assessment to determine their instructional levels in Reading, Language Arts, and Math. Materials will be prepared based on the results of those assessments and adjusted as needed based on student performance. Students will have regular classes they attend virtually, and will also receive additional practice lessons in Reading, Language Arts, and Math that align with their learning path each week. Parents are responsible for creating and maintaining their child's academic portfolio and will receive support to ensure they are keeping all appropriate records. Students enrolled in our full-year program will have additional diagnostic assessments completed in December and April to determine academic growth and performance. The materials we use to prepare curriculum for our students are not religious based to ensure all students can engage in the prepared activities equally. **A \$500 curriculum fee will be charged each semester.**

Tuition Payments/Discounts



A monthly invoice will be sent electronically for payment via Square to cover the cost of tuition and fees. Tuition is billed in advance on the 1st day of each month and is due by the 15th day of that same month to avoid a late fee. If a student is enrolled, even for one day in a month (including July), parents will owe the entire month's tuition. Payments received after the 15th of the month will incur a \$100 late fee. Students will have their virtual access suspended and will not be permitted to continue until their account is current. For all students enrolled in our program, a credit/debit card **must be saved on file** for automatic monthly tuition payments, unless tuition is paid in full at time of registration.

Our Registration and Administration fees are due for each semester a student attends and are non-refundable once paid. We provide a 10% sibling discount **or** a 10% discount for military (active or retired) and first responders (police, fire, paramedics, and EMTs). Eligibility must be verified to receive the 10% discount. Discounts cannot be stacked or combined with any other offers/promotions.

We do not accept cash or checks for any services. A 3% merchant fee will be added to all credit/debit card transactions.

Scholarships

We are an approved provider with Florida's Step Up for Students program and accept the FES-UA and FTC-PEP scholarships (we do **NOT** accept the FES-EO scholarship, as we are not a private school). Parents with students receiving these scholarships will be responsible for submitting service orders in the EMA system by the 15th of every month for their students for all classes/services their child will receive for the month, including add-on elective classes, field trips, and/or Morning and Afternoon Enrichment services. **Parents are responsible to pay tuition costs out of pocket if their student does not have scholarship funds available to be paid directly to us in EMA when tuition is due. A card must be kept on file for automatic processing of any tuition balances left unpaid by the 15th of every month.**

Attendance Policy



As a virtual homeschool program, student attendance is not tracked. Any student who falls behind their virtual pacing will be contacted by their teacher. Parents will receive support with creating a schedule to ensure their child has time to complete their activities each week. Parents should monitor their child's pacing and grades weekly to ensure their child is staying on track, and should reach out to their child's teacher for any support they need.

Success Coaches

Students enrolled in our virtual program will receive support from a Success Coach to ensure they stay on track with the pacing guides of their virtual classes. Parents are welcome to join these calls to get any support they may need to ensure their child's success in our virtual program.

Homeschool Evaluations

All students enrolled in our virtual program are eligible to have their end-of-year evaluation completed. This evaluation will include a review of the student's portfolio, discussion about their academic performance, and completion of an evaluation form. One of our Directors will complete the evaluation with input from the teacher who worked with your student, sign the evaluation, and provide a copy to the parents to submit to their respective county's Home Education office. Evaluations will be scheduled in April and May.

Notice of Cancellation

We require a 30-day written cancellation notice for all students enrolled in our Virtual Homeschool Enrichment Program. Full tuition will be due to satisfy the completion of this notice. Cancellations must be received in writing at a.gibson@fundamentalminds.com or r.robinson@fundamentalminds.com. **Verbal cancellations will not be accepted under any circumstances.**

Note: Students receiving a discounted rate based on annual enrollment who withdraw from our program prior to the end of the academic year will be responsible to retroactively pay the difference in tuition between monthly tuition amounts and annual-based tuition amounts.

Notice of Photography/Video Permission



We have a lot of interest in our programs, and we love highlighting the FUN-tastic events and activities our students engage in! Students enrolled in our program will occasionally be photographed and/or recorded for marketing purposes. These images and videos will be posted on our social media accounts but will never include personal student identifiers such as their name.

Please review the above policies with your child(ren) attending our program. By signing below, you acknowledge and agree to the policies set forth for our Virtual Homeschool Enrichment Program.

Child(ren)'s Name(s) (please print): _____

Parent Name (please print): _____

Parent Signature: _____

Date: _____



2025-2026 Virtual Homeschool Enrichment Academy Tuition & Fees

<p><u>Virtual Annual Enrollment (K-12)</u> (August 2025-May 2026) - \$500/month</p> <p>Registration Fee - \$100/year per student Administration Fee - \$300/year per student Curriculum Fee- \$1,000/year Annual Evaluation Fee- \$50</p> <p><u>Month-to-Month Enrollment-</u> \$600/month</p> <p>Registration Fee - \$50/term per student Administration Fee - \$150/term per student Curriculum Fee- \$500/term Annual Evaluation Fee- \$50 Optional Print Bundle- \$695 (available for K-5 students only)</p>	<p><u>Program Features</u></p> <ul style="list-style-type: none">-Fully virtual curriculum including academic & elective classes-Access to live, synchronous classes and on-demand tutoring support Monday-Thursday-Teacher communication via email, phone, text, and Zoom-Parent ability to see progress, grades, and pacing-Diagnostic assessments in Reading, Language Arts, & Math-Weekly individualized additional practice materials in ELA & Math-Meetings with a Success Coach to ensure student stays on track with their virtual curriculum-Annual evaluations provided
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